

# Village of Kingdom City Building Permit Application



## General Construction Requirements

All new construction shall have property boundaries clearly marked prior to the beginning of construction.

### Residential Building

## Residential Construction Requirements

The following requirements apply to residential Construction/Remodeling projects:

1. A building permit application must be submitted. Permit fees are based on the dollar value of the construction/remodel.
2. **No work may begin prior to obtaining a permit.**
3. Residential remodeling may be approved without submitted drawings, but all work will be field inspected for code compliance.
4. Work must occur within the existing structure and no additional square footage may be added to the building.
5. All remodeling work must meet current construction codes.
6. All inspections must be scheduled at least 48 hours in advance.
7. Any interior systems affected by the permit must be inspected and tested to ensure compliance with current code before being covered.
8. Any system found to be non-compliant with the existing structure's code must be corrected before occupancy is permitted.

## **Property Information**

Building Address: \_\_\_\_\_

Subdivision: \_\_\_\_\_

Lot Size: \_\_\_\_\_ Lot #: \_\_\_\_\_ Block #: \_\_\_\_\_

Fire District: \_\_\_\_\_

Flood Plain Status: \_\_\_\_\_

Use Group: \_\_\_\_\_

Type of Construction: \_\_\_\_\_

Habitable Area (sq. ft.): \_\_\_\_\_

Estimated Project Value: \_\_\_\_\_

## **Owner Information**

Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

## **Contractor Information**

Contractor Name: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

License Number: \_\_\_\_\_

## **Design Professional (If Applicable)**

Architect / Engineer Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### **Permit Information (Office Use Only)**

Date Applied: \_\_\_\_\_

Building Permit Number: \_\_\_\_\_

Electrical / Plumbing Permit Number: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Permit Fees: \_\_\_\_\_

Approved By: \_\_\_\_\_

Remarks: \_\_\_\_\_

### **Applicant Certification**

I hereby certify that the information contained in this application is accurate and that all work will comply with applicable state laws, village ordinances, and building codes.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Site Plan Instructions

**A site plan must be submitted with this application.**

Please include the following information:

- Indicate the north direction on the drawing.
- Label all streets adjacent to the property.
- Show the dimensions of the proposed structure.
- Indicate the distance between the structure and all property lines.

## **For New Construction**

Show the full footprint of the building and setbacks from each property line.

## **For Additions (Decks, Garages, Sheds, etc.)**

Show the existing structure, the addition, and the distance between the addition and property lines.

